

FAUQUIER COUNTY AIRPORT COMMITTEE

MEETING SUMMARY

REGULAR MEETING

Monday, June 23, 2003 – 5:30 p.m.

Warrenton-Fauquier Airport Conference Room

1. Call to Order:

The Chairman called the meeting of the Fauquier County Airport Committee to order at 5:34 p.m. on 23 June 2003 in the Warrenton-Fauquier Airport Conference Room, Midland, Virginia. In attendance were:

Committee (Voting) Members:

James W. Van Luven
Arthur Nash
Charles M. Medvitz
Bob Newman

Lee District Representative, Chairman
Marshall District Representative
Scott District Representative
Airport Tenant/Owner

Dennis Hunsberger
Willis P. Risdon

Citizen at Large
Citizen at Large

County Staff:

Tony Hooper
Billy Jenkins

Assistant County Administrator
Operations and Support Services

Staff:

Cindi Martin
Chad Carper

Campbell and Paris Engineers
Campbell and Paris Engineers

Absent:

Raymond E. Graham

Fauquier County Board of Supervisors
Cedar Run District

Sparky Lewis
Rick Gerhardt
Kenneth W. Hyde

Town of Warrenton
Cedar Run District Representative
Center District Representative

Visitors:

Steve Roszel introduced himself to committee members. He referred to a letter included in the airport package expressing interest in building a t-hangar at the airport. Committee members thanked Mr. Roszel for his interest and indicated that additional time was required to consider the proposal. It will be important to determine if State funds are available for the fourth floor t-hangar and to understand how the proposal is impacted by current agreements with Midland Development Corporation. Mr. Roszel expressed an interest in working with the Airport Committee.

2. Welcome and Introductions:

Jim Van Luven called the meeting to order and welcomed members and guests to the June meeting.

3. Adoption of the Agenda:

Willis Risdon moved and Dennis Hunsberger seconded a motion to adopt the agenda as presented. The motion was carried unanimously.

4. Adoption of the Minutes:

Willis Risdon moved and Dennis Hunsberger seconded a motion to adopt the March 31, 2003 meeting minutes as presented. The motion was carried unanimously.

5. Finance Committee Report:

Dennis Hunsberger reported that he had reviewed the revenue and expense statement for May and that the fund appeared to be in good shape.

Tony Hooper reviewed the discussions at two previous Finance Committee meetings to evaluate the proposal from Midland Development Corporation to build T-hangar 3. Discussion ensued concerning the lease terms and a comparison in the monthly land lease between the new offer and the previous agreements. It was noted that the Midland offer includes and will entail a smaller footprint than hangars 1 and 2. The Airport Committee endorsed the general offer and requested that a draft lease be reviewed at the next meeting.

6. Operations Committee Report:

The Operations Committee plans to meet before the next full committee meeting. There was discussion regarding the need to replace a t-hangar roof and consideration of increasing t-hangar rents to fund the roof replacement and other general improvements to the t-hangar. The Committee asked that an expenditure and revenue plan be prepared for the next meeting.

7. Update – Cindi Martin:

Cindi Martin reported that a new approach to grass cutting was working well. Steps had been taken to obtain State maintenance funds to patch certain portions of the runway. The repairs should be made within two weeks. A part has been ordered to repair the terminal air conditioner.

Cindi reported two aircraft incidents in the past month. In one case a plane left the runway and flipped over. There were no injuries sustained in that incident. The second event pertains to damage to a plane related to payment conditions.

Cindi reported that tie-downs were almost at capacity. The owner of the large aircraft will be directed to remove the plane from the tie-down area.

Cindi distributed information concerning establishing a fee for independent flight instruction. The fee was based on a hypothetical minimum square footage of 2,500 square feet to arrive at an annual payment of \$1,200 per Instructor. Chuck Medvitz made a motion, seconded by Dennis Hunsberger, to adopt the proposal as an interim change to the schedule of rates and charges. There was considerable discussion concerning the rate and the methodology. The motion to approve the fee was approved on a vote of 5 to 1 with Bob Newman expressing his opposition.

8. Update – Campbell and Paris:

Chad Carper reported that now that the weather is improving that he would be working with the contractor to close out the site work on T-hangar 2.

Chad reported that the runway project is now two weeks behind schedule. The winter closure terminated May 27, 2003. A meeting was held June 10, 2003 to discuss site drainage issues. Following the meeting, it was intended that work commence on June 16, 2003. This has now been delayed to the 23rd and again to June 30th. Committee members expressed their concern regarding the inability of the contractor to begin work. A motion to re-bid Phase 2 of the project was made by Chuck Medvitz and seconded by Dennis Hunsberger and unanimously approved.

Chad reported that a design proposal had been submitted to the County for the AWOS grant and that a proposal would be forthcoming for the recently approved 3rd T-hangar design site preparation.

9. Update – Tony Hooper:

Tony Hooper updated the committee on the airport sewer project. He also reported successful efforts to get funding for the design of site improvements for the 3rd T-hangar with the tentative allocation of funds from the June VAB meeting.

10. Roundtable:

Jim Van Luven suggested a committee be formed to begin the review of the Rules and Regulations and Minimum Standards. Volunteers will be solicited from airport owners and operators.

The next meeting is scheduled for 5:30 p.m. July 28, 2003.

With no further business, the meeting adjourned at 8:00 p.m.